



Topic	Discussion	Action
Welcome and Introductions	<p>Present: Emma Collins, Deb Boyd, Jen Chesbrough, Ana Zafra, Lucy Westbrooke, Pippin Morrison, Carey Campbell, Roseanne Sadd, Sarah Poulson, Scott Donaldson, Stella McFarlane, Helen Taylor, Kate Yeo, Jayne Burch, Marianne Grant, Cheryl Fenwick-Evans, Michelle Honey, Olivia Hanna, Grassy Zhao, Kelly Martin, Rachel McCaskill, Courtney MacDonald, Victoria Brevoort, Jessie Naicker, Yali Wang, Jean-Michel Burgess, Elf Eggiman.</p> <p>Apology: Sally Britnell, Karen Shaw</p>	N/A
Chairs report and summary of exec achievements in 2023	<p>HiNZ Nursing and Midwifery Special Interest Group</p> <p>Chairs report and summary of achievements 2023</p> <p>It has been another busy and productive year on the exec with a dedicated and stable executive. For a group of volunteers who are all time poor, a considerable amount has been achieved.</p> <ul style="list-style-type: none"> • 22 threads on the eHealth Forum. • Identified 3 people who would like mentoring in digital health and reached out to them to form connections. • Regular meetings with HiNZ CEO • Contact with IMIA NI group through Michelle Honey and regular addition of their newsletter in ours • Session on 5th May with Nurse Execs NZ for a Digital health Update, thanks to Michelle Honey • Strengthening our connection with CiLN <ul style="list-style-type: none"> • Regular liaising with The Office of the Chief Nurse; Te Aka Whai Ora (Nadine Gray); Nursing Council of NZ; Midwifery Council; HiNZ Board; International organisations such as TIGER and IMIA; DONs NZ; Te Pukenga re curriculum development; Hira Clinical Reference Group • Planning and delivery of Workshop on 28th November 2023 • Representative on the Scientific Committee for NI 2024 in Manchester • Awarding of Robyn Carr cup • Exec member is CiLN nominee • Exec member is Board nominee • Zui conversation held on 2nd Feb 2023 regarding nurses entering a career in informatics, with 20+ attendees. • Awarding of honorary memberships • 8 newsletters completed • 8 meetings held • Annual planning day held in Auckland • Moving of newsletter delivery to eHealth Forum • Monitoring of membership through the eHealth Forum 	

	<p>In 2024 we would like to do more around increasing the dialogue about nurses and midwives entering into a career in digital health. We also want to ensure that we establish and maintain good dialogue with Te Whatu Ora through Lara Hopley (Chief Clinical Informatics Officer) and Leigh Donoghue (Chief of Data and Digital).</p> <p>This year we will be saying ‘see you later’ to three executive members. Deb Boyd, Michelle Honey and Angela de Zwart. We thank you immensely for your time, wisdom and friendship, and hope you will come back on the exec one day in the future.</p> <p>Emma Collins, HiNZ NMI Chair, November 2023</p> <p>Moved: Lucy Seconded: Michelle Abstain: Nil CARRIED</p>	
Confirmation of work plan for 2024	<p>General discussion around the workplan. Everyone happy with content on it and had nothing to add. Just a reminder about the E-health forum from Kate Yeo. Use Nathan Kershaw if you need anything related to this – very friendly and happy to assist.</p>	
Changes to Terms of Reference	<p>Sentences to be added in: We acknowledge that nursing and midwifery are different disciplines. For the purposes of this group we believe that the definition of nursing informatics is also relevant to the discipline of midwifery. Details added in regarding the eHealth forum under membership to reflect the workflow for the newsletter.</p> <p>Moved: Deb Seconded: Michelle Abstain: Nil CARRIED</p>	Emma to confirm changes and send to HiNZ board for approval.
Confirm executive for 2024 (10 members)	<p>Emma Collins Angela de Zwart Roseanne Sadd Elf Eggimann Kate Yeo Sally Britnell Deb Boyd</p> <p>We say farewell to Michelle Honey, Deb Boyd and Angela de Zwart and thank them for the contributions they have made over their time on the exec.</p> <p>The following HiNZ members have expressed interest at joining the executive. They stood and introduced themselves. Carey Campbell – Clinical Director Orion Health, RN Jen Chesbrough – 20y now Te Puna Aroha, NP Ana Zafra – Was Waikato, Safe Staffing RN</p> <p>Emma Collins would like to pass a motion that these three people fill the three vacant positions on the HiNZ NMI executive.</p> <p>Moved: Cheryl Seconded: Lucy Abstain: Nil CARRIED</p>	New exec members to send Emma a profile pict and bio for newsletter and website.

Confirmation of Honorary Members	<p>Confirming that Michelle Honey, Lucy Westbrooke and Robyn Carr are already Honorary Members. Pioneers! Deb Boyd and Angela de Zwart are nominated as honorary members. Emma Collins would like to pass a motion that Deb Boyd and Angela de Zwart are recorded as Honorary Members of HiNZ NMI.</p> <p>Moved: Carey Seconded: Kate Abstain: Nil CARRIED</p>	Emma to ensure this is reflected on our website and in the latest newsletter
Appointment of chairperson for 2023	Nominations for chair: Emma Collins. Accepted.	N/A
Discussion of theme for NMI workshop 2024	<p>Ideas; increasing engagement with kaimahi or with patients, or within HI community, Career pathway into Digital Health. Consider research or talks for next year. Jessie from Corrections. Interpretation of data eg. HBA1C literacy, engagement with data and Nurses understanding and interpreting data. Digital competencies and learning for our students, the entering workforce – J M Burgess Yali Wang – Data analysis, discussion. Use data to support. Wants to know more about Financing students and Nurses-Midwives to come, student rates. Scholarships. Can HiNZ bring back student helpers. Student Nurse panel</p>	<p>Emma to add to agenda for the exec to consider in 2024</p> <p>Add students to workplan</p>
Any other business	<p>NZ IMIA NI Rep Emma has been nominated as the NZ Rep to IMIA NI. This needs to be approved by the NMI group first, then HiNZ IMIA Rep to agree also, then we tell/hand over at IMIA NI in July 2024 at General Assembly.</p> <p>Moved: Cheryl Seconded: Kate Abstain: CARRIED</p>	Closed 12:42

Meeting closed at 12:42pm