



Minutes AGM

Date: 3rd Dec 2024 Time: 12:00

nmisig-exec@forum.hinz.org.nz

Topic	Discussion	Action
Welcome and Introductions	<p>Present: Emma Collins, Jen Chesbrough, Kate Yeo, Carey Campbell, Elf Eggimann, Sally Britnell, Roseanne Sadd, Michelle Honey, Ali Forshaw, Deb Boyd, Chris Kerr, Tamara Karu, Karen Day, Erin Bensley, Wendy Matthews, Pippin Morrison, Kyle Harford, Vanessa Vonderwolf</p> <p>Apology: Karen Shaw</p>	N/A
Chairs report and summary of exec achievements in 2024	<p>HiNZ Nursing and Midwifery Special Interest Group Chairs report and summary of achievements 2024</p> <p>It has been another busy and productive year on the exec with a dedicated and stable executive. For a group of volunteers who are all time poor, a considerable amount continues to be achieved. This is also a considerable feat given the significant uncertainty of the sector, especially in recent months. It is a true testament to the dedication and passion people have for this area of nursing and midwifery practice.</p> <ul style="list-style-type: none"> • 16 threads on the eHealth Forum. • Regular meetings with HiNZ CEO • Established relations with HiNZ Director of Engagement, Alex Kemp and have met with her regularly. • Making progress towards an official MoU with HiNZ • Contact with IMIA NI group through Michelle Honey and regular addition of their newsletter in our newsletter • Member of the HiNZ NMI group attended National Informatics conference in Manchester in July • Emma Collins now the country rep for IMIA NI • Continue to be involved with CiLN • Regular attempts to liaise with <ul style="list-style-type: none"> ○ The Office of the Chief Nurse ○ Te Whatu Ora (Nadine Gray) ○ Nursing Council of NZ ○ Midwifery Council ○ NZCOM ○ HiNZ Board ○ International organisations such as TIGER and IMIA ○ NZNO ○ College of Nurses ○ NZ PSHA ○ PHO • Planning and delivery of Workshop on 3rd December 2024 	

	<ul style="list-style-type: none"> • Awarding of Robyn Carr cup • Awarding of honorary memberships • 8 newsletters completed • 8 meetings held • Annual planning day held in Auckland • Monitoring of membership through the eHealth Forum and analysis of website access. • Exploring LinkedIn account • Reviewed our Terms of Reference • Liaising with our colleagues in NASTAG <p>In 2025 we are aiming to grow our membership further and solidify our relationship with HiNZ. This year we will be saying ‘see you later’ to two executive members. We thank you immensely for your time, wisdom and friendship, and hope you will come back on the exec one day in the future.</p> <p>Emma Collins, HiNZ NMI Chair, December 2024</p> <p>Moved: Emma Collins Seconded: Elf Eggimann Abstain: Nil CARRIED</p>	
Confirmation of work plan for 2025	Confirmed. Add in survey of members and some additions to who we want to maintain relationships with.	
Changes to Terms of Reference	<p>Sentences to be added in: In Aotearoa New Zealand this is supported by the integration of Te Tiriti o Waitangi Articles into informatics.</p> <p>Te Tiriti o Waitangi Te Tiriti o Waitangi partnership is imbedded in how the rōpū is structured (membership) and how workplans are developed and prioritised. As Te Tiriti partners, we will:</p> <ul style="list-style-type: none"> - Align our approach with the Government’s Pae Ora legislation expectations and Māori health strategy (Kāwanatanga) - Respect the rangatiratanga of tāngata whenua and support Māori aspirations for mana motuhake (Tino Rangatiratanga) - Uphold the Health New Zealand / Te Whatu Ora priority for Oritetanga (Equity) - Ensure that the HiNZ-NMI has an understanding of how tikanga is upheld (Te Ritenga) <p>The HiNZ-NMI Executive is a group drawn from HiNZ members who work in/with the New Zealand nursing and midwifery private and public community. Members will be representative of Pacific Peoples, Māori, disabled people and the LGBTQ+ community. Active engagement with nursing and midwifery group in New Zealand</p>	Emma to confirm changes and send to HiNZ board for approval.

	Encourage nurse and midwives to engage with informatics decisions being made in their District. Moved: Emma Collins Seconded: Sally Britnell Abstain: Nil CARRIED	
Confirm executive for 2025 (10 members)	Exec 2025: We say farewell to Ana Zafra and Sally Britnell and thank them for the contributions they have made over their time on the exec. The following HiNZ members have expressed interest at joining the executive. They stood and introduced themselves. Pippin Morrison Alison Forshaw Emma Collins would like to pass a motion that these two people fill the three vacant positions on the HiNZ NMI executive. Moved: Emma Collins Seconded: Kate Yeo Abstain: Nil CARRIED	New exec members to send Emma a profile pict and bio for newsletter and website.
Call for Honorary Members	Emma moves that Sally and Karen are honoured as Honorary Members of the HiNZ-NMI Executive, Both have been exemplary contributors to the field of informatics and continue to contribute and increase the knowledge base as both Nurses and Informatics specialists. Sally Britnell Karen Day Moved: Emma Collins Seconded: Kaye Yeo and ALL! Abstain: Nil CARRIED	Emma to ensure this is reflected on our website and in the latest newsletter
Appointment of chairperson for 2025	Nominations for chair: Emma. Accepted.	
Discussion of theme for NMI workshop 2025	Dynamic conversation around themes. Commonalities were discussions of power, taking actions and being heard – but in a dominant way. Being heard – It is time we started being heard Relationships and Power Creating a forum for action More opportunities for the audience to participate Invite Shane Reti Successfully navigating change Engage politically Time to make change Who is the audience? They are only listening to the Drs Fortune cookie: Great ideas come from those who dare to explore new possibilities	
Any other business	Nil	

Meeting closed at 12:40